

**Preparation of the 2-page abstract (Title – Initial Caps,
1-inch from the top of the page)**

J.P. Author and G.E. Co-author (Author(s) – Initial Caps)
ACME Corp., First City, NY (Company information)
Email: Name@workplace.com, Tel: (xxx) xxx-xxxx

This set of instructions is given in the style and format to be used by authors in preparing abstracts for the 2012 IEEE International SOI Conference.

Please follow the instructions listed below.

Note: A two column format must be used, and a template may be downloaded from <http://www.soiconference.org>

SIZE

The total length of the submitted abstract including all text, graphs, tables, charts, drawings and pictures, is two pages. Accepted abstracts are published in the conference proceedings as received.

The abstracts must be typed within the frame shown (2 columns of 3.16" wide and 0.17" spacing by 9" tall) which may be used as a template; **the frame must not appear on the summary.**

Margins are 1" from the top of the page to the Title, 1" from the bottom of the page, and 1" left and right margins, for 8.5"x11" paper. The title should be bold if possible, centered at the top of the page, and followed by the name(s) of the author(s) and their affiliation(s).

The font size/pitch used in the manuscript should be no smaller than 10 point/12 characters per inch. Tables, graphs and figures may be smaller if legible.

COVER LETTER

Please submit an electronic copy of your 2-page abstract with a cover email identifying the following:

- Designated contact author: Name, mailing address, telephone number and email.
Note: All conference correspondence will be sent to the designated contact author. Name of the presenting author (even if the same as the contact author).
- Preference for either oral or poster presentation.

The conference will accept submissions only in electronic form and only in PDF format. The PDF file must be emailed as an attachment to the cover email and sent to the conference manager at papers@soiconference.org.

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CRITERIA FOR SELECTION

Abstract review will be based on QUALITY, ORIGINALITY, and SIGNIFICANCE, and hence the summary should clearly reveal these attributes of the work described.

NOTIFICATION

Please submit your summary early, but no later than 14 May, 2012. You will be notified of the receipt of your summary. You will also be notified by 25 June, 2012 whether your paper is accepted for the conference. If your paper is accepted, you will be required to complete an IEEE copyright form. Please be sure to have sponsor approval if needed for the copyright assignment.

Authors of papers accepted for oral presentation should submit either a PowerPoint or PDF version of their presentation no later than one week before the conference. A confirmation email will be sent to acknowledge receipt of the file.

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A Best Paper Award and a Best Student Paper Award *will be given based on the summary submitted* as well as the presentation at the conference. Late News papers will not be eligible for awards consideration.